



Republic of the Philippines  
**Department of Education**  
**Schools Division of Benguet**

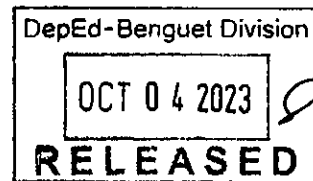
September 3, 2023

**DIVISION MEMORANDUM**

No. 354, 2023

**PROVINCIAL FEDERATED PARENTS TEACHERS ASSOCIATION (FPTA)  
 MEETING AND ELECTION OF NEW SET OF OFFICERS FOR THE  
 SY 2023 - 2024**

**TO:** Chief Education Supervisors, CID and SGOD  
 Public Schools District Supervisors, Coordinating Principals  
 Public Elementary and Secondary School Heads  
 School Stakeholders and All Others Concerned



1. With reference to DepEd Order no. 13 s. 2022 or the Omnibus Guidelines on the Regulation of Operations of Parents-teacher Associations in line with the new directions of this administration through the MATATAG Agenda, the Schools Division of Benguet shall conduct Provincial Federated Parents Teachers Association (FPTA) Meeting and Election of new set of officers for the SY 2023 – 2024 at the Adivay Hall of SDO Benguet on October 27, 2023. The meeting shall commence at 8:00AM
2. The activity is in cognizance to RA 7160 (Local Government Code of 1991) that mandates the organization of the LSB in the municipal, city, and provincial levels and to include, as representatives, the duly elected Presidents of FPTAs from these levels. RA 7160 provides that the SEF of municipalities, cities, and provinces shall be used to support education activities at the localities, subject to the authority provided for in DepEd-DBM-DILG Joint Circular (JC) No. 1, s. 2017 (Revised Guidelines on the Use of the SEF), as amended by JC Nos. 1 and 2, s. 2020.

3. Participants to this activity are the following:

SDS	1
Resource Speaker (PLGU)	1
Chiefs	2
EPS SGOD	1
PSDS	14
Municipal Federated PTA (New)	14
SMN	2
<b>TOTAL</b>	<b>35</b>

4. The Agenda are as follows:

1	Review of DepEd Order no. 13 s. 2022
2	Election of New Set of Officers
3	Induction of the New set of Provincial FPTA



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4	Forum with the Resource Speaker (PLGU)
5	Action Planning
6	Announcement from Program owners/ Other Matters

5. In connection, PSDSs/District Heads are requested to facilitate the turnover of responsibilities and the vital sets of documents that would be presented during the forum.
6. Lunch, morning and afternoon snacks shall be served, and the actual roundtrip fare of FPTA shall be reimbursed and charged to partnership funds. Other expenses incurred by the PSDSs/District Heads relative to this activity shall be charged to available local funds subject to the accounting rules and regulations.
7. Immediate compliance with and dissemination of this memorandum to all concerned is directed.

  
**SALLY L. BANAKEN-ULLALIM CESO V**  
Schools Division Superintendent

*Encls:*

1. *Activity matrix*

*sgod/ smn/ amd*  
*10/03/2023*



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**Enclosure 1 (DM No. 391) of 2023**

Matrix of Activities

**PROVINCIAL FEDERATED PARENTS TEACHERS ASSOCIATION (FPTA)  
 MEETING AND ELECTION OF NEW SET OF OFFICERS FOR THE  
 SY 2023 - 2024**

<b>DAY 1</b>	<b>ACTIVITIES</b>	<b>SPEAKER</b>
7:00 – 8:00 AM	Registration/Arrival	SMN/Host
8:00 – 8:45	<b>Opening Program</b>	
	Nationalistic Song	
	Prayer	
	Acknowledgement of participants	<b>LORNA M. YACO</b> EPS II
	Welcome Remarks	<b>LUCIO B. ALAWAS</b> Chief, SGOD
	Statement of Purpose	
8:45 – 9:45	Partnership Framework/ Review of DepEd Order no. 13 s. 2022	<b>Arvin M. Doman</b>
9:45 – 10:00	Health Break	
10:00 – 10:30	Election of new set of officers	<b>Presided by the Newly Elected Provincial FPTA</b>
10:30 – 11:00	Induction of the new set of officers	<b>SALLY L. BANAKEN-ULLALIM CESO V</b> SDS
	Message	
11:00 – 12:00	Message and Forum	<b>Hon. MARIE ROSE FONGWAN KEPES</b> Benguet Board Member
12:00 - 1:00	Lunch	
1:00 – 2:00	Action Planning	<b>SMN</b>
2:00 – 3:00	Presentation of Action Plan	<b>SMN</b>
3:00 – 3:15	Health Break	
3:15 – 3:45	Announcements and Advocacy from SDO Program owners	<b>SMN</b>
3:45 – 4:00	Challenge	<b>RIZALYN A. GUZNIAN</b> Chief, CID
4:00 - 4:30	Post Activity Evaluation and Closing	



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